



ALSTON MOOR PARISH COUNCIL

Minutes of a meeting of the Development, Governance & Policy Committee held remotely on Wednesday 5th January 2022.

Present: Cllrs: N. English, E. Grew, H. Ho, R. Miller. The meeting was observed by Cllrs: R. Robinson, C. Harrison & M. Hanley.

Apologies: Cllr B. Davies

A resignation from the council has been received from Cllr Robson.

1. Approval of minutes

Resolved to approve the minutes of the meeting held on 16th August 2021. Proposed by Cllr Grew and seconded by Cllr Miller. (nem con)

2. Actions & progress reports

2a/JAN/22 Memorial benches policy

Re: 4b/AUG/21 Cllr English confirmed that the policy had been approved by full council.

2b /JAN/22 Community Awards

Cllr Grew reported that as Cllr Robson has all the information on Community Awards, she would need to get the files from her. It was agreed that with all the issues caused by covid it would be advisable to postpone the youth community award for this year.

2c/JAN/22 Membership of Committee

It was agreed that there is a need for more councillors to join the committee. Cllr Grew stated that she would like to step back from some committees as she does a lot of work for the council, some of which could be shared out more fairly.

2d/JAN/22 Action Plan

Due to illness neither Cllr Miller or Robson were able to meet as a working group with Cllr Grew to look at the feasibility of a lengthsman scheme. The schedule of work provided by Eden District Council covers Alston but does not include Nenthead or Garrigill, so there is a need to meet to draw up a list of tasks.

3. Planning protocol draft

The planning protocol when approved is a document to explain to members of the council and the public something about the planning process and how the public can discuss concerns directly with the district council.

Recommended that Alston Moor Parish Council adopts the Planning protocol. Proposed by Cllr Miller and seconded by Cllr Grew. (nem con)

4. Update to complaints procedure

The update clarifies the actions to be taken following complaints about staff.

Recommended that Alston Moor Parish Council adopts the Complaints procedure. Proposed by Cllr Miller and seconded by Cllr Grew. (nem con)

5. Update to Committees ToR following council decision that the Finance Committee would become a working group

As a working group the ToR for the Finance Committee needs to be taken out of the Advisory Committee ToR. A draft ToR for the working group to review the banking arrangements and decide what else is needed has been suggested. Any recommendations will be presented to full council.

Recommended that the ToR for the Finance Committee are taken out of the Advisory Committee ToR. Proposed by Cllr Miller and seconded by Cllr Grew. (3+ 1 abs)

Noted that additional members can be co-opted onto the working group, which was initially set up with members of the Finance Committee.

6. Sale of land policy draft

Recommended that Alston Moor Parish Council adopts the Sale of land policy. Proposed by Cllr Grew and seconded by Cllr Ho. (nem con)

Signed:

Dated: