**Application – Request for a memorial bench**

**Applicant’s details**

|  |  |
| --- | --- |
| Full name: |  |
| Address: |  |
| Postcode: |  |
| Telephone:  (landline and mobile) |  |
| E-mail: |  |
| Relationship to the person for whom the bench is being provided in memory of: |  |
| **Please ensure that you notify the Clerk of any change in contact details so that we can contact you if necessary.** | |

**Details of the Memorial Bench**

|  |  |
| --- | --- |
| Dedicated to: |  |
| Association with Alston Moor |  |
| Preferred location |  |
| Name and address of the manufacturer of the bench: |  |
| Proposed bench style/name: |  |
| Description of fixings: |  |
| Name, address and telephone number of the contractor who is expected to install the memorial bench: |  |
| Proposed plaque inscription (max size 20cm x 8cm)  (if any) |  |

**Declaration by the applicant.**

I declare that I have read and understood Alston Moor Parish Council’s Memorial Bench Policy.

Signed: …………………………………………………

Date: …………………………………………

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| When completed, please send to the Clerk to the Parish Council at Alston Town Hall, Front Street, Alston CA9 3RF |