



# ALSTON MOOR PARISH COUNCIL

Mrs C. Johnson  
Clerk to the Council

Alston Town Hall  
Front Street, Alston

Notice is given that the annual meeting of Alston Moor Parish Council will be held on Monday 24<sup>th</sup> May 2021 in Alston Town Hall at 7pm. You are summoned to attend

Yours sincerely  
*Chris Johnson*  
Clerk to the Council

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## AGENDA

### Election of Chair & Vice-chair

To receive apologies and declarations of interest.

### Election of Committees/working groups/representatives

DGP (Development, Governance, Personnel)  
Finance Committee  
Proposed Staffing Committee  
Church Road Working Group

### Election of Council Representatives

Alston Health Alliance  
Alston Ambulance  
Alston Area Planning Team – 1 representative  
Alston Moor Traffic Management – representatives from 3 wards  
Alston Moor Community Transport  
Alston Moor Emergency Resilience Group  
Alston Moor Fitness Club  
Alston Moor Partnership  
Dementia Action Alliance  
Tree Wardens  
Tyne Willows Management Board – 3 representatives  
Any other appointments

1. Minutes: to approve the minutes of the parish council meeting held on Monday 12<sup>th</sup> April 2021 and the Extraordinary meeting held on Friday 23<sup>rd</sup> April 2021.
2. County & District Reports
3. Public Participation – *may speak for up to 5 minutes on matters relevant to the community. Written representations may also be received.*
4. Progress reports
  - a) Tyne Willows replacement litter bin & installation of matting next to gate
  - b) BT phonebox removal – Nentsberry
  - c) Garden land - Townfoot
  - d) Other matters arising from the last meeting
5. Council representatives reports
  - a) AMERG – Cllr Grew
  - b) Alston Area Planning – Cllr Grew
  - c) Volunteering working group update – Cllr Denoual
  - d) Nenthead Ward
  - e) Nenthead Fountain – Cllr Robson
  - f) Any other reports
6. Planning applications
  - a) 21/0333 Full application. Replacement of single glazed timber bay windows with timber double glazed units of toughened safety glass. Lantern House, Market Place, Alston CA9 3HS for Mr C. Reed.

- b) 21/0334 Listed building. Listed building consent for replacement of single glazed timber bay windows with timber double glazed units of toughened safety glass. Lantern House, Market Place, Alston CA9 3HS for Mr C. Reed.
  - c) 21/0339 Reserved matters. Discharge of condition 3 (surface water drainage system) attached to approval 20/0346. Nentforce Caravan Park, Station Road, Alston CA9 3JX
  - d) 21/0376 Full application. Variation of conditions 3 (occupation period), 5 (holiday letting) and 7 (second residence) to allow for a longer open season for up to 34 static caravans, attached to approval 08/0180. Horse and Wagon Caravan Park, Nentsberry CA9 3LH.
  - e) 21/0379 Full application. Replacement roof to include rooflights and flue for wood burning stove. The Rise, Alston CA9 3DB for Ms J. Johnson.
  - f) 21/0385 Cert. of Lawful. Certificate of lawfulness for the continued use of the land for siting two caravans. Land adj. to Fell View Cottage, Nenthead CA9 3PS for Woodsman Arboricultural Consultancy – Mr J. Richardson.
  - g) 21/0390 Full application. Erection of two storage sheds. Nentforce Caravan Park, Station Road, Alston CA9 3JX for Ayle Colliery Ltd – Mr Shepherd.
  - h) 21/0400 Full application. Proposed dry stone walling and associated repair works, installation of leaky dams and localised watercourse improvements including rock ramp, log revetments, geocoir matting, gabion baskets, installation of piping and reinstatement of footpath, to reduce metal mine pollution of Garrigill Burn. Land at Garrigill Mine site, Garrigill for the Coal Authority – Mr George Weightman.
  - i) 21/0419 Listed building. Listed building consent to repaint the front door and windows in sage green, replacement of fireplace with wood burning stove. Salvin House, Townfoot, Alston CA9 3RN for Clarice Carr & Co. Ltd – Mr R. Lawson.
7. Planning for Appleby Fair – meeting with EDC/Community Sergeant
  8. High Mill waterwheel – offer from property owner to transfer ownership to the parish council
  9. Repairs to handrail on footpath to Tyne Bridge
  10. Co-option of Nenthead Councillor
  11. Consultations & Correspondence
    - a) Letter of complaint re: HR appointment
    - b) Eden FM Radio and magazine delivery teams
    - c) Correspondence (Appendix 1)
  12. Administration
    - a) Proposal to set up a separate Planning Committee – Cllr Grew
    - b) Proposal to investigate equipment required for hybrid meetings
    - c) Retention of documents policy – Cllr Seaton & Social Media policy – Cllr English
    - d) Training opportunities for new and existing councillors
    - e) Update to bank signatories
    - f) Recommendation to move to annual payments for zoom, dropbox & payment by direct debit to Urbaser
    - g) Delegation of payment of contracts/suppliers invoices by bank transfer to parish clerk
    - h) Request to hold a full council meeting on Monday 7<sup>th</sup> June
  13. Accounts for Payment (Appendix 2)
    - a) Confirmation of banking check – Q4 Cllr Hanley
    - b) Internal audit report for half year to March 2021
  14. Agenda items for next meeting and urgent business

*Members will then re-convene as Fairhill Estate Charity trustees to consider any applications received and to update bank signatories and to discuss staffing (Alston Town Hall)*