



ALSTON MOOR PARISH COUNCIL

Mrs C. Johnson
Clerk to the Council

Alston Town Hall
Front Street, Alston

Notice is given that a remote meeting of Alston Moor Parish Council ADP Committee will be held on Monday 14th December at 7pm.

Chris Johnson
Clerk to the Council

Joining instructions Zoom Meeting

<https://us02web.zoom.us/j/83314695999?pwd=NDJvM0lpWDZ4QXNlUUhUzFwZmJrQT09>

Meeting ID: 833 1469 5999
Passcode: 885061
One tap mobile
+442030512874,,83314695999# United Kingdom
+442034815237,,83314695999# United Kingdom

Dial by your location
+44 203 051 2874 United Kingdom
+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
+44 203 901 7895 United Kingdom
+44 131 460 1196 United Kingdom
Meeting ID: 833 1469 5999

AGENDA

Apologies - To receive apologies and approve reasons for absence.

1. Approval of the minutes of the meeting held on 26th October 2020 and the action log on 30th July 2020
2. Actions & progress reports
3. Draft Terms of Reference for consideration
4. Consideration of need for a Finance Committee
5. Review of policies and protocols schedule to consider if any could be discontinued or merged
Recommendation to update lone working policy and include as an appendix to the Health & Safety policy
6. Recommendation to add recording of meetings to the Retention of documents policy
7. Recommendations on employment of a Community Warden, & assistant clerk/Town Hall administrator for consideration at the precept meeting as discussed during the annual Risk Management meeting
8. Date of next meeting