

**ALSTON MOOR PARISH COUNCIL**

Minutes of a meeting of Alston Moor Parish Council held on Monday 5<sup>th</sup> June 2017 at 7pm in Nenthead Village Hall.

**Present:** Cllrs: T. Haldon (Chair), B. Aves, J. Glendinning, P Godwin, A. Green, E. Grew, T. Haldon, S. Hill, H. Ho, A. Martin, D. Phillips, E. Stewart.

**Apologies:** C. Harrison, R. Miller, G. Wright.

**Absent:** D. Athey

**Declarations of interest:** listed under specific agenda items. 5/JUN/17 PG (planning).

Ref		Action
1	<p><u>Minutes</u>  <b>Resolved</b> that the minutes of the annual parish council meeting held on Monday 8<sup>th</sup> May 2017 be adopted as a correct record.</p>	
2 2a/JUN/17	<p><u>Progress Reports</u>  <b>Election of representatives &amp; working groups</b>  <b>Re Elections/MAY/17 Hospital Alliance Group</b>                      Cllr Haldon reported that he had contacted a representative from the League of Friends, who explained that the League of Friends carry out fundraising activities in support of the hospital. The Alston Moor Alliance Group are a partnership of elected representatives, doctors, and officers from the county and health care organisations. The hospital campaign group is a separate group; it was confirmed by Cllr Martin that it has the support of the League of Friends.  <b>RESOLVED</b> that Cllr Martin would represent the parish council on the Alston Moor Care Alliance and Cllr Grew would attend in her own right because of her particular skills set.  <b>RESOLVED</b> that there would be no need for a separate hospital working group.  <b>RESOLVED</b> that Malcolm Forster may attend parish council meetings as he sees fit to report on progress.</p>	AM
2b/JUN/17	<p><b>Alston Fitness Club representatives</b>                      It was agreed that the main concern for the representative would be the pavilion building, and that a meeting once a year with the directors would suffice, provided certificates and insurance documents to ensure good governance were in place.</p>	CI
2c/JUN/17	<p><b>Nenthead Noticeboard</b>                      Re: 2d/MAY/17 The noticeboard will be constructed in hardwood, which should be longer lasting, and built along the lines of the Co-op noticeboard. The contractor has ordered the timber and is about to start work.</p>	HH
2d/JUN/17	<p><b>Advice on casting votes/CALC training session</b>                      Re: 2g/MAY/17 The legislation under the Local Government Act 1972, Schedule 12, s. 39 states that the chair has a second or casting vote. The chair does not have to use his/her casting vote, or explain their reasoning, but the purpose of council meetings is to make decisions and if the chair does not elect to use the casting vote the proposition fails.                      Members were reminded that the CALC training session is tomorrow at 7pm.</p>	
2e/JUN/17	<p><b>CA Mine Treatment Works letter</b>                      Re: 3a/MAY/17 Acknowledgement of the letter re-iterating residents' concerns was received from the Coal Authority.</p> <p><b>Henderson's Wood trees</b>                      Re: 11a/MAY/The clerk reported that she had discussed the two suspect trees with Cllr Harrison, and agreed to wait until the leaves were out before making a decision, since ash generally has been late in coming into leaf this year. The</p>	

2f/JUN/17	<p>condition of the trees should be confirmed within a few days.</p> <p><b>EDC Electronic Planning Consultation</b></p> <p>Re: 3e/MAY/17 An e-mail was received from Eden District Council following the consultation and workshop held on the move to electronic planning. The feedback was considered and a decision taken to introduce the move to electronic planning in two stages. Those parishes with no objection to using electronic planning will move to the new system from 1<sup>st</sup> July 2017, with the second stage beginning on 1<sup>st</sup> September 2017.</p> <p>As some planning applications are complex, councils are advised to contact the planning department who will decide each case individually to determine if a hard copy can be sent out, or a visit from a planning officer to discuss the application, or a phone call to advise on which documents to view. EDC will also be prepared to send out planning applications via a memory stick should a council have an issue with broadband. Other concerns will be considered and addressed over the next 12 months as part of the Council's Digital Transformation Project.</p> <p>Eden have set funds aside to provide all parishes with a projector.</p> <p><b>RESOLVED</b> to request a projector and to purchase a laptop computer.</p> <p><b>RESOLVED</b> that members would be asked to look at the plans at home, as it might be possible to view only those plans with a query during the meeting.</p>	CI
2g/JUN/17	<p><b>Alston Gala Committee</b></p> <p>Re: 11b/MAY/17 A letter of thanks for the donation to Alston Gala was received.</p>	CI
2h/JUN/17	<p><b>Notes from Devolution Working Group meeting</b></p> <p>Re: 11b/MAY/17 The clerk reported that she has asked for a sentence to be added to the last paragraph as the representatives questioned the statement that the parish could deliver services more cheaply than the district, as the parish does not have the access to bulk contracts that Eden does.</p>	ALL
3 3a/JUN/17	<p><b>Progress reports from working groups and council representatives</b></p> <p><b>Garrigill Ward meeting</b></p> <p>Cllr Grew reported that there matters for the attention of the parish council. The meeting agreed on a slow growing spruce for the village green, and will consider this further at their meeting on November 8<sup>th</sup>. They agreed that a noticeboard was wanted. They would also like rumble strips as suggested by Highways, and will discuss appropriate sites with them.</p> <p>It was noted that a planning application will need to be submitted for the noticeboard as it will be sited within the Conservation Area.</p> <p>A petition against the tree and noticeboard was received at the meeting, but was disallowed as the Ward resolved last year that they would not accept petitions, but would ask residents to attend the meetings to vote.</p> <p><b>RESOLVED</b> to accept the report from the Garrigill Ward meeting.</p>	
3b/JUN/17	<p><b>Nenthead Ward meeting</b></p> <p>Cllr Stewart reported that there were concerns about the planning application for a weir at Nentsberry. The report on the primary school was positive, although low numbers are a cause for concern.</p>	
3c/JUN/17	<p><b>Appleby Fair/Alston Fitness Club</b></p> <p>Cllr Haldon reported that he spoke with one of the directors last week about what was happening about the travellers. He explained that there were no changes from last year, and offered the use of the barriers if they were wanted. There were fewer travellers on site than last year, and the first group have moved on, but a few hours ago large numbers arrived and have filled the site. The alternative site entrance gets very boggy in wet weather, so hard standing is preferred. They are expected to move on soon. During the week Rodney's field was packed out.</p>	

<p>3d/JUN/17</p> <p>3e/JUN/17</p>	<p>Cllr Haldon reviewed the lease with the Fitness Club and suggested that consideration should be given to revising it as this may need doing because of the proposed extension. Discussions between the club and parish council will be needed in future. He has also looked at the lease with the school, and suggested changes may also be needed.</p> <p><b>Extraordinary Traffic Management meeting</b></p> <p>The clerk reported that Cllr Driver has called an extraordinary meeting next week to discuss the repairs to Front Street and public realm works.</p> <p><b>EdenVentures</b></p> <p>Two representatives from EdenVentures attended the meeting to give an update on progress. They explained that Eden Community Outdoors has folded up after 20 years, and as there was a gap in youth work EdenVentures was set up in the same spirit. They have been going for 18 months, holding a successful summer camp last year, and are now hoping to expand into other forms of youth provision. They ran a successful two day taster session last week, which everyone enjoyed.</p> <p>A questionnaire went to young people at SKS, who said what they would most like to see happening is somewhere to meet on Friday evenings. Other things requested was for a drama group, and to look at mental health issues such as exam pressure.</p> <p>The Local Area Committee is aware of the need for youth provision for 8–19 years, and have committed funding which will be ongoing over a number of years. This means they can consider possible venues, and the Town Hall annex could be suitable. It is well lit and accessible, but set back from the main road. The potential is also there to get involved with community groups and businesses such as the Moody Baker, dance groups and garden schemes. They intend to meet with the young people for a more focused consultation on what is wanted.</p>	<p>TH</p>
<p>4</p>	<p>A question was asked about getting the Garrigill and Nenthead children into Alston. There is someone willing to drive the community minibus. Members said to let them know if the council could do anything to help in future, and to ask the Town Hall Trust about the annex. Cllr Martin offered to find out when the next meeting would be held.</p> <p><b>County Councillor’s Report</b></p> <p>Cllr Driver reported on the following:</p> <p><b>Induction</b> – Cllr Driver was approached by 3 leaders at the Local Area Committee to say how excited they were about the youth work. She has set up monthly meetings with the Neighbourhood Forum team, so will be able to provide updates on funding and will look at how to maximise the benefits.</p> <p><b>Road signs</b> – the diversion on the Brampton road end has to comply with the county council’s legal obligations. A diversion on a road has to be made to another with the same status, so Park View Lane cannot be used. The next best thing is to have signage saying ‘business open as usual’ and a sign has gone up at the Brampton and Raise ends of the road. She would be interested to know if it made a difference. The town was busy over the weekend, although people were not spending, which may be more related to the current economic climate.</p> <p><b>District Councillor’s Report</b></p> <p>Cllr Godwin reported on the following:</p> <p><b>AMP representative</b> – Mike Slee was re-appointed.</p> <p><b>Scrutiny committees</b> – areas to be covered include looking at the role of the chief executive, rural bus services, devolution of services, housing types,</p>	<p>AM</p>

	<p>neighbourhood plans and dilapidated buildings. Other areas are tourism, public toilets and footway lights. The potential health risk from the proposed mine treatment works did not make it onto the list.</p> <p><b>Planning issues</b> – a planning contravention notice has been issued on the former HSBC building for the side door.</p>	
<b>5</b>	<b>Planning</b>	
5a/JUN/17	17/0361 Tree Works (CA). Remove 1 Cypress and 1 Holly from rear garden of Clairmont: Alston Conservation Area. Clairmont, Townhead, Alston CA9 3SL for Michael Collins.	
5b/JUN/17	<p><b>RECOMMENDED</b> for approval.</p> <p>17/00362 Full application. Construction of a check weir in the river Nent, new vehicular entrance from the A689 and new hard standing adjacent to weir. Field near the Old Chapel, Nentsberry, Alston for Miss C. Donohoe – The Coal Authority.</p> <p><b>RECOMMENDED</b> that the planning authority's attention is drawn to S23 as the applicant has ticked the box stating there will be no hazardous substances, but members are concerned that the sediment may contain heavy metals. (10+ 1 abs)</p>	
5c/JUN/17	<p>17/0326 Outline application. For 5 dwellings with all matters reserved. Land west of Bruntley Meadows, Alston for Mr &amp; Mrs Walton.</p> <p><b>Resolved</b> to adjourn the meeting for the applicant to answer questions and residents to comment.</p> <p><i>The applicant stated that they had reduced the number of dwellings to 5, as more than 5 dwellings would result in a contribution to affordable housing of 12%, which would make the development unaffordable.</i></p> <p><i>Residents were concerned about the risk of flooding to the Firs estate, as it was stated that the field acts as a soakaway, and extra dwellings would mean more concreted areas. It was stated that the main problem with flooding is not on the field, but the volume of water that overwhelms the gully alongside Fairhill Cottages, which is frequently blocked with leaves.</i></p> <p>The meeting re-convened.</p>	
5d/JUN/17	<p><b>RECOMMENDED</b> that the council makes no comment. (6+ 2- 1abs)</p> <p>17/0391 Notice of Intention. Proposed agricultural building. Stonebarn Cottage, Low Galligill, Nenthead, Alston CA9 3LW for Carlyle.</p>	
5e/JUN/17	<p>17/0398 Outline application. Outline application for residential development with all matters reserved. Land at Nenthead village centre, Nenthead, Alston for J. &amp; A. Seaton.</p> <p><b>RECOMMENDED</b> for rejection on the grounds that access onto the A689 on a corner and at the foot of a steep bank is potentially dangerous. The development is out of scale for the village, and there are concerns that the development will overshadow and overlook properties in The Row. (5+ 2 -_4 abs). (Voting figures to be passed to EDC).</p>	
5f/JUN/17	<p>17/0411 Tree Works (CA) Crown raise 2 Beech Trees (in Temple Croft garden); 2) Remove lower limbs from Ash tree; 3) Leylandi - reduce to height of 2 Yew trees; 4) Crown raise Sycamore; 5) Minor crown reduction and raising of Yew. Od Vicarage, Front Street, Alston CA9 3RE for Mrs Linda Farrar &amp; Mr Michael Collins - James Garden Services.</p> <p><b>RECOMMENDED</b> that the council has no objections.(10+ 1 abs)</p>	
5g/JUN/17	<p>17/0421 Full application. Proposed re-instatement gabion wall to protect former mine shaft. Shaft 41m from West Foreshields 43 m from B6294 for the A686 to the A690 via Blagill, Alston 3LE for Mr C. Whittaker – The Coal Authority.</p> <p><b>RECOMMENDED</b> for approval. (10+ 1 abs).</p> <p><b>RESOLVED</b> that the clerk forward planning recommendations to EDC.</p>	
		CI

6	<p><b><u>Decision Notices</u></b> No decision notices were received. The clerk reported that she has e-mailed planning to ask if they have stopped posting out decision notices as none have been received for some time. Cllr Godwin offered to follow up.</p>	PG
	<p><b><u>Alston Moor Community Plan- request for funding</u></b> An e-mail was received from Alston Moor Partnership to consider a request for £250 towards the work of creating a new Community Plan. An application has been made to ACT for £500, and community funding is expected to match the grant. Alston Moor Partnership will be supporting the Community Plan through various means and has been asked to contribute £250 for the next phase of work. Funds are needed to hire meeting rooms, to put on events and exhibitions and produce and administer a household survey questionnaire, create a shared website with Greenprint and hire a relevant documentary film. Once the Neighbourhood Plan work begins it is hoped the three projects, Community Plan, Greenprint and Neighbourhood Plan will be able to co-ordinate and share work. <b>RESOLVED</b> to approval a contribution of £250 to Alston Moor Partnership for work on the community plan. (10 + 1 abs)</p>	CI
7	<p><b><u>Neighbourhood Planning – next steps and appointment of a working group</u></b> <b>RESOLVED</b> to appoint Cllrs Haldon, Martin, Godwin, Ho and Phillips to the working group. <b>RESOLVED</b> to ask the clerk to set up a meeting with the new Neighbourhood Planning officer as a starting point. Cllr Godwin offered to act as the named point of contact should the working group decide to seek funding for initial work. She suggested it would be useful to look at what other communities such as Langwathby have done and learn from them, as well as looking at the Eden Local Plan.</p>	CI  PG
8 8a/JUN/17	<p><b><u>8 Consultations and Correspondence</u></b> <b><u>Northern Gas Networks</u></b> The clerk reported that she was contacted by the Community Care Officer from Northern Gas Networks, who are in the area for 17 weeks, and would like to know how they can help the community. Contact has already been made with the school, and Fairhill Recreation Grounds Committee. EdenVentures and Nenthead Primary School gardens were suggested.</p>	CI
8b/JUN/17	<p><b><u>8b/JUN/17 CCC Temporary Prohibition Order – Church Road, King’s Arms Lane, The Firs</u></b> Notice to enable Northern Gas Networks to carry out gas replacement works from 27 June 2017 for up to 18 months, although it is anticipated that the works will be carried out within a 2 week period from 27<sup>th</sup> June 2017.</p>	CI
8c/JUN/17	<p><b><u>8c/JUN/17 Notices of events/meetings</u></b> Grisedale Community Garden AGM 7<sup>th</sup> June at 7.30pm St Augustine’s Church Status report from Coal Authority – May 2017 The Good Councillor’s Guide. There are revisions to 2 sections – dealing with public money to include changes to the audit regime for smaller councils and Services and community rights – planning to take into account the changes to neighbourhood planning policy and process. <b>RESOLVED</b> to order 5 copies.</p>	HH  CI
9 9a/JUN/17	<p><b><u>Administration</u></b> <b><u>Adoption of Alston Moor Standing Orders</u></b></p>	

9b/JUN/17	<p>It was agreed to wait until after the CALC training session before adopting the revised standing orders. Agenda item for next month.</p> <p>Members were asked to look through the draft and to contact Cllr Phillips if they considered there were any errors.</p> <p><b>Internal auditor's report</b></p> <p>The internal auditor has completed the annual internal audit report 2016/17. The accounts are generally satisfactory, but he would like to ensure there are receipts to accompany invoices, especially where members of the council have purchased small items.</p> <p><b>RESOLVED</b> to accept the report from the internal auditor.</p>	CI ALL						
9c/JUN/17	<p><b>Approval of annual governance statement</b></p> <p><b>RESOLVED</b> to approve the annual governance statement.</p>							
9d/JUN/17	<p><b>Approval of accounting statement</b></p> <p><b>RESOLVED</b> to approve the accounting statement.</p>							
<b>10</b>	<p><b>Items for next month's agenda and urgent business</b></p>							
10a/JUN/17	<p>The Town Hall would like to invite a representative from the Friends of the Town Hall to the next council meeting, and to provide the clerk with a copy of the constitution and minutes of the last AGM.</p>	CI						
10b/JUN/17	<p>Agenda item on bank signatories for Credit Union.</p>	CI						
10c/JUN'17	<p>Cllr Ho was asked to contact the Community Warden about painting benches at Randalholme.</p>	HH						
<b>11</b>	<p><b>Finance</b></p>							
11a/JUN/17	<p><b>Bank statements</b></p> <p>The statements as of 31<sup>st</sup> May 2017 were as follows:-</p> <table data-bbox="355 1093 1329 1205"> <tr> <td>Alston Moor Parish Council tr/ ac</td> <td style="text-align: right;">£50,116.67</td> </tr> <tr> <td>Alston Moor Parish Council bus/ac</td> <td style="text-align: right;">£12,676.55</td> </tr> <tr> <td>Eden Credit Union</td> <td style="text-align: right;">£7,008.58</td> </tr> </table>	Alston Moor Parish Council tr/ ac	£50,116.67	Alston Moor Parish Council bus/ac	£12,676.55	Eden Credit Union	£7,008.58	
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11b/JUN/17	<p><b>Accounts for Payment</b></p> <p>The following accounts were for payment:-</p> <p>The statements as of 31<sup>st</sup> May 2017 were as follows:-</p> <table data-bbox="355 1417 1329 1518"> <tr> <td><i>Summary of accounts for payment</i></td> <td style="text-align: right;">£9,105.60</td> </tr> <tr> <td><i>Summary of income received since last meeting</i></td> <td style="text-align: right;">£126.00</td> </tr> <tr> <td><i>Summary of accounts paid since last meeting</i></td> <td style="text-align: right;">£1,107.09</td> </tr> </table> <p><b>RESOLVED</b> that sufficient funds are held in balances for the clerk to be authorised to settle all the accounts listed in appendix 1.</p>	<i>Summary of accounts for payment</i>	£9,105.60	<i>Summary of income received since last meeting</i>	£126.00	<i>Summary of accounts paid since last meeting</i>	£1,107.09	CI
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<i>Summary of income received since last meeting</i>	£126.00							
<i>Summary of accounts paid since last meeting</i>	£1,107.09							

The meeting closed at 9.10 pm

Signed: .....

Dated: .....